

Build Your Business

1st Year Renewal Series for Family Child Care

Montgomery County Child Care Resource & Referral Center

332 W. Edmonston Drive, Rockville, MD 20852

Training: 240-777-3203 Support: 240-777-1457 Fax: 240-777-4497

MCCCR&RC is excited to offer this amazing opportunity to family child care providers, specifically designed to support the first year's 18 hour renewal requirement. This series is also excellent for any family child care provider wanting to update their professional development plan!!

What do you get?

Check it out!!!



All classes held at the
Children's Resource
Center
332 W. Edmonston Dr.
Rockville, MD 20852



An Overview of Contracts & Policies for Family Child Care

COK: 3 hrs PRO

August 6, 8:30-11:30 am

Working with Mixed Age Groups in Family Child Care Settings

COK: 3 hrs CUR

August 6, 12:00-3:00 pm

Keeping Our Children Healthy and Active

COK: 3 hrs HSN

September 13, 6:30-9:30 pm

SEFEL: Promoting Successful Relationship Building & Creating Supportive Environments for Preschool Children in Family Child Care

COK: 3 hrs CD/4 hrs PRO/1 hr Program Support

September 27 & 29, 6:30-9:30 pm &

October 4, 7:00-9:00 pm

Communication with Families

COK: 2 hrs PRO/1 hr COM

October 1, 9:00am - noon



Helping Child Care Providers in Montgomery County since 1998!

MSDE Approved, CKO-30831



Montgomery County Child Care Resource & Referral Center
Training Policies

Pre-Register

Participants must pre-register with payment and registration form. Allow at least 5 business days for your registration to arrive by mail. Participants will receive a confirmation via mail after receipt of payment. ***Space is limited. Walk-ins are not accepted the day of the training.***

Class Attendance

TRAINING SESSIONS BEGIN PROMPTLY; plan to arrive at least 15 minutes EARLY for the training. Once the registration/sign in table has been closed, you will not be able to join the class, and it will be considered as a missed class. Refunds are not issued for a missed class. A certificate will only be given for attending the entire training session (ex: If you leave early, you ***will not*** receive a certificate for the training). For courses with multiple sessions, you must attend all sessions in the series to receive a certificate of completion.

Training Format

Training sessions are developed to support the Maryland Child Care Credential, and are recognized and approved as continued training by the Maryland State Department of Education - Office of Child Care (OCC). Participants should be aware that written pre and post assessments are given at all training sessions. Successful completion of course materials is considered as a score of 75% or better on the post assessment and will reflect a Core of Knowledge certificate. A score of 74% or less on the post assessment will reflect a Continued Training Certificate. Both are recognized by OCC, however only the Core of Knowledge certificate will count towards the Maryland Credential. Please note, certificates are mailed within 10 days of class.

Accommodations

Sign language interpreter services or other accommodations will be provided only upon request with notice as far in advance as possible but no less than 72 hours prior to the event. If you need other services or aids to participate in this activity, please call 240-777-3203 (voice) or 301-279-1810 (TTY). Taking these steps will help us have sufficient time to best meet your needs.

Participants Only

Training is designed for **REGISTERED ADULTS** only. Please make other arrangements for your children, so they will be safe and happy while you attend the training.

Cancellation Information

There are no refunds for missed or cancelled classes. Any cancellations made at least 24 hours before the training will be credited towards future training. Missed classes will not be credited (*including late arrivals or leaving early*). Training is cancelled if Montgomery County Public Schools are closed due to inclement weather, low enrollment or other administrative reasons. To find out if training is cancelled due to inclement weather, call 240-777-3203. In the event MCCRRC cancels a class due to inclement weather, low enrollment or other administrative decisions we will make every attempt to reschedule or substitute the class. If the class can not be rescheduled or a substitution cannot be arranged you will receive a refund.

For additional information contact our training department at 240-777-3203

Build Your Business: 1st Year Renewal Series for Family Child Care

You will be sent an email confirmation verifying your registration

\$236.00

Name: _____

Address: _____

Email: _____ Phone: _____ Primary Language: _____

Payment Enclosed:

- ☐ Check or Money Order (Make payable to **MCDHHS**)
☐ Visa or MasterCard

Credit Card Number

Exp. Date

Signature

**Mail your registration
and payment to:**

MCCRRC
Attn: Training Department
332 W. Edmonston Drive
Rockville, MD 20852